

**Public Works Commission**  
**Regular Meeting Agenda**

**Wednesday, January 27, 2016**

**3:30 P.M.**

**City Hall – Multi-Purpose Room  
23825 Stuart Ranch Road**

Call to Order

Roll Call

Pledge of Allegiance

Approval of Agenda

Report on Posting of Agenda – January 22, 2016

**1. Written and Oral Communications from the Public and Commissioners**

- A. Communications from the Public concerning matters which are not on the agenda but for which the Commission has subject matter jurisdiction. The Commission may not act on these matters at this meeting. (30 minutes total time allotted)
- B. Commissioner reports, comments and inquiries. (15 minutes total time allotted)

**2. Consent Calendar**

- A. Previously Discussed Items

None.

- B. New Items

- 1. Approval of Minutes – December 3, 2015

Staff recommendation: Approve minutes for the December 3, 2015 Public Works Commission Special meeting.

Staff contact: Administrative Assistant Ayala, 310-456-2489 ext. 352

### **3. Old Business**

#### **A. Capital Improvement Projects Status Report**

Staff recommendation: Receive and file report on the status of the City's current and upcoming Capital Improvement Projects.

Staff contact: Assistant to the City Manager Shavelson, 310-456-2489 ext. 254

#### **B. Update on Street Maintenance Work**

Staff recommendation: Receive and file report on the status of Street Maintenance Work.

Staff contact: Public Works Superintendent Aladjadjian, 310-456-2489 ext. 235

### **4. New Business**

#### **A. El Niño Update**

Staff recommendation: Receive and file an update on the City's response to El Niño.

Staff contact: Public Works Superintendent Aladjadjian, 310-456-2489 ext. 235

#### **B. Disaster Mass Notification System**

Staff recommendation: Receive report on the City's new Everbridge system that allows mass notifications of vital emergency information during disaster situations.

Staff contact: Executive Assistant Linden, 310-456-2489 ext. 232

#### **C. Winter Canyon Biofiltration Project**

Staff recommendation: Receive report on the proposed Winter Canyon Biofiltration Project and grant application.

Staff contact: Assistant Public Works Director DuBoux, 310-456-2489 ext. 339

#### **D. Southern California Gas Company Electronic Meter Reading Program**

Staff recommendation: Receive an update from the Southern California Gas Company on their Electronic Meter Reading Program and the proposed construction plans for Malibu.

Staff contact: Assistant to the City Manager Shavelson, 310-456-2489 ext. 254

### **Adjournment**

### Future Meetings

Wednesday, February 24, 2016	3:30 p.m.	Regular Meeting	City Hall
Wednesday, March 24, 2016	3:30 p.m.	Regular Meeting	City Hall
Wednesday, April 27, 2016	3:30 p.m.	Regular Meeting	City Hall

### Guide to the City Commission Proceedings

**The Oral Communication** portion of the agenda is for members of the public to present items which are not listed on the agenda, but are under the subject matter jurisdiction of the Commission. Although no action may be taken, the Commission and staff will follow up, at an appropriate time, on those items needing response. Each speaker is limited to (3) three minutes. Time may be surrendered by deferring (1) one minute to another speaker, not to exceed a total of (8) eight minutes. The speaker wishing to defer time must be present when the item is heard. In order to be recognized and present an item, each speaker must complete and submit to the Recording Secretary a Request to Speak form prior to the beginning of the item being announced by the Chair (forms are available at the entrance to the meeting room). Speakers are taken in the order slips are submitted.

**Items in Consent Calendar Section A** have already been considered by the Commission at a previous meeting where the public was invited to comment, after which a decision was made. These items are not subject to public discussion at this meeting because the vote taken at the previous meeting was final. Resolutions concerning decisions made at previous meetings are for the purpose of memorializing the decision to assure the accuracy of the findings, the prior vote, and any conditions imposed.

**Items in Consent Calendar Section B** have not been discussed previously by the Commission. If discussion is desired, an item may be removed from the Consent Calendar for individual consideration. Commissioners may indicate a negative or abstaining vote on any individual item by so declaring prior to the vote on the motion to adopt the entire Consent Calendar. Items excluded from the Consent Calendar will be taken up by the Commission following the action on the Consent Calendar. The Commission first will take up the items for which public speaker requests have been submitted. Public speakers shall follow the rules as set forth under Oral Communication.

**Old Business** items have appeared on previous agendas but have either been continued or tabled to this meeting with no final action having been taken. Public comment shall follow the rules as set forth under Oral Communication.

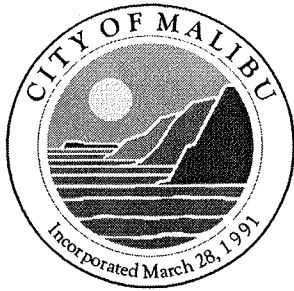
**Items in New Business** are items which are appearing for the first time for formal action. Public comment shall follow the rules as set forth under Oral Communication.

*Copies of the staff reports or other written documentation relating to each item of business described above are on file in the office of the City Manager, Malibu City Hall, 23825 Stuart Ranch Road, Malibu, California and are available for public inspection during regular office hours which are 7:30 a.m. to 5:30 p.m., Monday through Thursday, and 7:30 a.m. to 4:30 p.m., Friday. Written materials distributed to the Commission within 72 hours of the Commission meeting are available for public inspection immediately upon distribution in the City Manager's office at 23825 Stuart Ranch Road, Malibu, California (Government Code Section 54957.5(b)(2)). Copies of staff reports and written materials may be purchased for \$0.10 per page. Pursuant to State law, this agenda was posted at least 72 hours prior to the meeting.*

*The City Hall phone number is (310) 456-2489. To contact City Hall using a telecommunication device for the deaf (TDD), please call (800) 735-2929 and a California Relay Service operator will assist you. In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Environmental Sustainability Director Victor Peterson, (310) 456-2489, ext. 251. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28 CFR 35.102-35.104 ADD Title II]. Requests for use of audio or video equipment during a Commission meeting should be directed to Alex Montano at (310) 456-2489, ext. 227, or [amontano@malibucity.org](mailto:amontano@malibucity.org) before 12:00 p.m. on the day of the meeting.*

*I hereby certify under penalty of perjury, under the laws of the State of California, that the foregoing agenda was posted in accordance with the applicable legal requirements. Dated this 22<sup>nd</sup> day of January 2016.*

  
Brandie Ayala, Administrative Assistant



# Public Works Commission Agenda Report

To: Chair Scott and Members of the Public Works Commission

Prepared by: Brandie Ayala, Administrative Assistant *BA*

Approved by: Robert Brager, Public Works Director/City Engineer *RB*

Date prepared: January 21, 2016 Meeting date: January 27, 2016

Subject: Approval of Minutes – December 3, 2015

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**RECOMMENDED ACTION:** Approve minutes for the December 3, 2015 Public Works Commission Special meeting.

**DISCUSSION:** Staff has prepared draft minutes for the Special Public Works Commission meeting of December 3, 2015 and hereby submits the minutes for Commission approval.

**ATTACHMENTS:**

1. Draft Minutes of December 3, 2015 Special Public Works Commission

MINUTES  
MALIBU PUBLIC WORKS COMMISSION  
SPECIAL MEETING  
DECEMBER 3, 2015  
MULTI-PURPOSE ROOM  
3:30 P.M.

CALL TO ORDER

Chair Scott called the meeting to order at 3:38 p.m.

ROLL CALL

The following persons were recorded in attendance by the Recording Secretary:

PRESENT: Chair Scott and Vice Chair Grisanti and Commissioners Frank Kerze, Brian Merrick and Wendy Sidley

ALSO PRESENT: Bob Brager, Public Works Director; Elizabeth Shavelson, Assistant to the City Manager; Arthur Aladjadjian, Public Works Superintendent; Rob DuBoux, Assistant Public Works Director/City Engineer; and Brandie Ayala, Recording Secretary

PLEDGE OF ALLEGIANCE

Loree Berry led the Pledge of Allegiance.

APPROVAL OF AGENDA

MOTION Commissioner Sidley moved and Vice Chair Grisanti seconded a motion to approve the agenda hearing Item 4.A. prior to Item 1.A. The motion carried unanimously.

REPORT ON POSTING OF AGENDA

Recording Secretary Ayala reported that the agenda for the meeting was properly posted on November 30, 2015.

ITEM 1.A. PUBLIC COMMENTS

None.

ITEM 1.B. COMMISSIONER COMMENTS

Commissioners Kerze and Merrick reported that they attended the community meeting in the Point Dume regarding the neighborhood traffic concerns. Commissioner Kerze stated that some residents were interested in speed humps and many residents had concerns regarding the speed limits in the neighborhood.

In response to Commissioner Sidley, Assistant Public Works Director DuBoux stated that the Commission would receive a presentation and an update relating to the proposed traffic mitigation for the Point Dume Neighborhood in an upcoming meeting.

In response to Commissioner Merrick, Assistant Public Works Director DuBoux stated that the unerpass at Busch Drive was the jurisdiction of the Los Angeles County Beaches and Harbors. Public Works Superintendent Aladjajian explained that City crews were able to cut back brush on Westward Beach Road.

ITEM 2      CONSENT CALENDAR

MOTION      Commissioner Sidley moved and Commissioner Kerze seconded a motion to approve the Consent Calendar. The motion carried unanimously.

The Consent Calendar consisted of the following items:

A.      Previously Discussed Items  
None.

B.      New Items

1.      Approval of Minutes – October 28, 2015

Staff recommendation: Approve minutes for the October 28, 2015 Public Works Commission Regular meeting.

ITEM 3      OLD BUSINESS

A.      Capital Improvements Projects Status Report

Staff recommendation: Receive and file report on the status of the City's current and upcoming Capital Improvements Projects.

Assistant to the City Manager Shavelson presented the staff report and discussed the status of City's approved Capital Improvements Projects with the Commission.

Assistant to the City Manager Shavelson reported that the fire sprinkler permit was issued for the Las Flores Canyon Creek Restoration and Park Project Phase II and the Contractor was finishing a few minor items. She also stated that it was anticipated that the City Council would accept the project at the January 11, 2016 Council Meeting.

Public Works Director Brager stated that the City would receive bid proposals for the Civic Center Wastewater Treatment Facility – Phase I; Treatment Plant, Pipelines and Pump Stations, and Injection Wells Projects on December 8, 2015. He further stated that the next Civic Center Stakeholders meeting would be held

on December 10, 2015. He also explained that the ballots to form the assessment district were due on January 25, 2016.

In response to Chair Scott, Public Works Director Brager stated that Barbara Cameron was still working on acquiring various grants for the City.

In response to Commissioner Sidley, Assistant to the City Manager Shavelson stated that installation of the Pacific Coast Highway (PCH) Regional Traffic Message Signs were being considered at Malibu Canyon Road and Kanan Dume Road in both directions but the number and locations of the signs would depend on the site constraints and available budget.

In response to Commissioner Merrick, Assistant to City Manager Shavelson stated that the PCH Intersection Improvements Project near La Costa did not include in-pavement lighting on highways because of high maintenance costs. She also explained that the pedestrian crosswalk signal would be activated using a ped-head. When the signal was not activated the light would be dark.

Assistant to the City Manager Shavelson reported that the PCH Median Improvements Project may include the installation of landscape in the median between Puerco Canyon Road and Webb Way. She further explained that Caltrans was working on a PCH Median Improvements Project from Puerco Canyon Road to Corral Canyon Road. She also stated Caltrans was trying to expand their project limits to include Webb Way to Corral Canyon Road. Doing so, would allow the City to unencumber Measure R funds for that project and allow the City to use those funds for another project.

Assistant to the City Manager Shavelson reported that the revised budget for the Civic Center Way Roadway Improvements Project was approved and funding had been allocated to the project. She further explained that the next step for the City was to release a Request for Proposals to hire a design consultant. She also stated that pedestrian facilities, such as a sidewalk, would be part of the design.

Assistant to the City Manager Shavelson stated that the Annual Street Overlay Project was awarded in October 2015 and it was anticipated that the Contractor would begin the overlay work in December and the slurry seal work would be completed in January 2016.

Assistant to the City Manager Shavelson explained that the Malibu Community Labor Exchange Trailer Replacement Project had been placed on hold until a site for the new trailer had been located.

Assistant to the City Manager Shavelson reported that the Metro Board had approved \$3.5 million for shoulder enhancements along PCH and this work will begin once the parking inventory study had been completed.

Assistant to the City Manager Shavelson reported that funding for the signal synchronization project between Topanga Canyon Road and John Tyler Drive along PCH had been approved.

B. Update on Street Maintenance Work

Staff recommendation: Receive and file report on the status of Street Maintenance Work.

Public Works Superintendent Aladjadjian presented the staff report and discussed street maintenance activities with the Commission.

In response to Commissioner Sidley, Public Works Superintendent Aladjadjian stated that if a resident saw a sign that needed to be repaired they should contact the Public Works Department.

ITEM 4 NEW BUSINESS

A. Landslide Maintenance Assessment Districts Update

Staff recommendation: Receive an update and file report on the City's Landslide Maintenance Assessment Districts.

Assistant Public Works Director DuBoux introduced Loree Berry, Furgo Consultants, Inc. who presented the staff report and presentation on the City's Big Rock Mesa Assessment District 98-1, Calle Del Barco Assessment District 98-3 and the Malibu Road Assessment District 98-2.

In response to Chair Scott, Loree Berry stated that the decrease in groundwater levels is a good sign for the Malibu Road Assessment District.

Loree Berry discussed the water quality testing requirements of the National Pollutant Discharge Elimination System Permit from the Regional Water Quality Control Board (RWQCB) for Big Rock Mesa Assessment District.

In response to Chair Scott, Assistant Public Works Director DuBoux stated that it was standard practice by the RWQCB to issue a Notice of Violation when a permit requirement has not been met.

In response to Public Works Director Brager, Chris Dean from Furgo Consultants stated that the Notice of Violation was due to samples being taken from incorrect locations and not as described in the permit.

In response to Commissioner Kerze, Chris Dean stated that Furgo Consultants were no longer capturing the water samples at the ports but was capturing the water samples at the outfalls.



In response to Chair Scott, Chris Dean stated that RWQCB was requesting the data to analyze the water quality that was discharged onto the beaches that connect to the receiving waters. He further explained that Furgo Consultants had discussed amending the RWQCB permit requirements and to allow the water quality samples to be taken at the ports because they believe that the data collected would show the true water quality of the district.

In response to Commissioner Merrick, Chris Dean stated that the Big Rock Mesa Assessment District was the only district that had a permit with the RWQCB and had testing requirements.

In response to Chair Scott, Assistant Public Works Director DuBoux explained that if a water sample was tested and the results had exceeded the permit limits then additional water samples would need to be collected and additional testing would be required.

In response to Vice Chair Grisanti, Chris Dean stated that settleable solids would most likely be dirt and explained that Total Photocarbon (TPH) was generally oils from cars.

In response to Public Works Director Brager, Chris Dean stated that there were exceedances at the sampling locations at Pacific Coast Highway.

Loree Berry discussed the preparations that had been made to all the districts for the upcoming El Niño.

In response to Vice Chair Grisanti, Public Works Director Brager stated residents had paid off the capital costs but the maintenance costs were assessed each year. He further stated that David Taussig and Associates prepare the assessments each year for all the districts in the City and he would schedule them to present to the Commission in an upcoming meeting.

In response to Commissioner Merrick, Loree Berry stated that most of the wells in the Malibu Road Assessment District were dry. She further explained that the wells were dry due to low rain falls over the recent years.

B. Biannual Report to the City Council on Commission Activities July 2015-December 2015

Staff recommendation: Review the draft Biannual Report on Public Works Commission activities for July 2015 through December 2015 and approve the report for submittal to the City Council.

Assistant to the City Manager Shavelson presented the staff report.

MOTION Commissioner Kerze moved and Vice Chair Grisanti seconded a motion to approve the Biannual Report for Commission Activities between July 2015 – December 2015 and recommended forwarding the report to the City Council. The motion carried unanimously.

C. Update on the Preferential Parking Zone in the Point Dume Neighborhood, at the Intersection of Heathercliff Road and Dume Drive

Staff recommendation: Receive and file report on an update on Preferential Parking Zone in the Point Dume Neighborhood, at the Intersection of Heathercliff Road and Dume Drive.

Public Works Superintendent Aladjadjian presented the staff report and updated the Commission on the preferential parking zone in the Point Dume Neighborhood.

In response to Chair Scott, Public Works Superintendent Aladjadjian stated that the City had not received additional requests from other neighborhoods to have preferential parking.

In response to Commissioner Sidley, Public Works Superintendent Aladjadjian stated that staff was prepared to present the Commission's recommendations regarding the electric vehicle charging stations to the City Council but it was requested that staff receive additional bids from other companies. He further explained that once staff had three bids, he would present an update to the Commission.

MOTION At 4:54 p.m., Vice Chair Grisanti moved and Commissioner seconded a motion to adjourn. The motion carried unanimously absent.

Approved and adopted by the Public Works Commission of the City of Malibu on January 27, 2016.

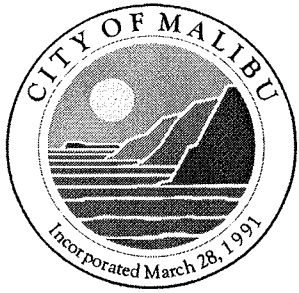
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RICHARD SCOTT, Chair

ATTEST:

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BRANDIE AYALA, Recording Secretary



# Public Works Commission Agenda Report

To: Chair Scott and Members of the Public Works Commission

Prepared by: Elizabeth Shavelson, Assistant to the City Manager

Approved by: Robert Brager, Public Works Director/City Engineer *(R/2)*

Date prepared: January 21, 2016 Meeting date: January 27, 2016

Subject: Capital Improvement Projects Status Report

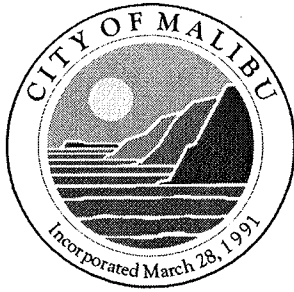
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**RECOMMENDED ACTION:** Receive and file report on the status of the City's current and upcoming Capital Improvement Projects.

**DISCUSSION:** In accordance with the approved Capital Improvement Program for Fiscal Year 2015/2016, staff is currently working on the following projects:

- Las Flores Canyon Creek Restoration and Park Project Phase 2
- Civic Center Wastewater Treatment Facility
- PCH Regional Traffic Message Signs
- PCH Intersection Improvements including:
  - PCH at La Costa Pedestrian Improvements Project
- PCH Median Improvements Project
- Civic Center Way Roadway Improvements
- Civic Center Pump Station Improvements Project
- Las Flores Canyon and Malibu Road Low Impact Development Project
- Annual Street Overlay Project
- Malibu Community Labor Exchange Trailer Replacement Project


**ATTACHMENTS:** None



# Public Works Commission Agenda Report

To: Chair Scott and Members of the Public Works Commission

Prepared by: Arthur Aladjajian, Public Works Superintendent

Approved by: Robert Brager, Public Works Director/City Engineer 

Date prepared: January 21, 2016 Meeting date: January 27, 2016

Subject: Update on Street Maintenance Work

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**RECOMMENDED ACTION:** Receive and file report on the status of Street Maintenance Work.

**DISCUSSION:** The list below will be the latest street maintenance updates that will be reported during the Public Works Commission meetings. Staff will provide the status of maintenance work on City streets owned and maintained by City of Malibu, and maintenance work on Pacific Coast Highway (PCH) owned and maintained by the State of California, Department of Transportation (Caltrans).

## City of Malibu

Public Works Department performed the following street maintenance work:

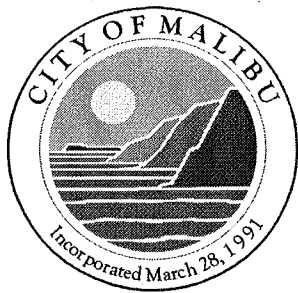
- Sidewalk Maintenance - Monthly sidewalk inspection is ongoing. City is repairing any decomposed granite (D.G.) sidewalks damaged during the recent storms.
- Street Sweeping - All City-owned public streets are swept once a month and PCH is swept once a week.
- City's maintenance crew continues to perform daily, weekly, and monthly maintenance work such as:
  - Pothole repair
  - Sign replacements
  - Pavement repair
  - Sidewalk repair
  - Striping

- Landscape maintenance - weed control
- Daily trash pick up
- Catch basin debris removal
- Vegetation trimming for line of sight improvement
- And other work as assigned by Public Works

Caltrans performed the following maintenance:

- Caltrans Maintenance Work (PCH) — According to Caltrans, highway maintenance crews replaced damaged and/or missing center median paddles on PCH near Geoffrey's Restaurant and Heathercliff Road, repaired potholes on northbound PCH near Encinal Canyon Road, cleared encroaching vegetation on northbound PCH near Zuma View Place, and removed storm debris behind k-rails on northbound PCH near Corral Canyon Road.

ATTACHMENTS: None




**Item**  
**4.A.**

# Public Works Commission Agenda Report

To: Chair Scott and Members of the Public Works Commission

Prepared by: Arthur Aladjajian, Public Works Superintendent

Approved by: Robert Brager, Public Works Director/City Engineer 

Date prepared: January 21, 2016 Meeting date: January 27, 2016

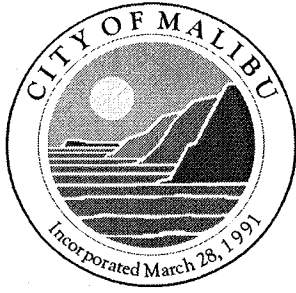
Subject: El Niño Update

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**RECOMMENDED ACTION:** Receive and file an update on the City's response to El Niño.

**DISCUSSION:** The first El Niño storm hit Southern California in early January. Between January 5<sup>th</sup> and 7<sup>th</sup>, 2016, Malibu received approximately 1.5 to 2 inches of rain. During the storm event, staff monitored the roads and drainage facilities. City crews addressed minor storm debris issues and all roads remained open for the duration of the storm event. Since the initial storm, City maintenance crew have been re-inspecting City storm drains and removing storm debris that collected along roadway shoulders. Staff will discuss the City's storm response and preparations for future storm events.

**ATTACHMENTS:** None




**Item  
4.B.**

# Public Works Commission Agenda Report

To: Chair Scott and Members of the Public Works Commission

Prepared by: Mary Linden, Executive Assistant

Approved by: Robert Brager, Public Works Director/City Engineer 

Date prepared: January 21, 2016 Meeting date: January 27, 2016

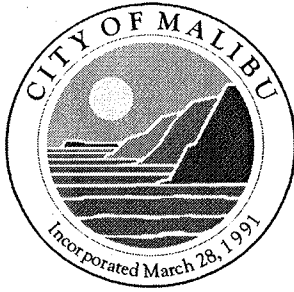
Subject: Disaster Mass Notification System

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**RECOMMENDED ACTION:** Receive report on the City's new Everbridge system that allows mass notifications of vital emergency information during disaster situations.

**DISCUSSION:** Recently the City switched to a new provider for its "reverse 911" disaster notification system. The new Everbridge system allows the City to immediately send vital emergency information to the entire community during a disaster situation. This system will only be used during true emergencies, such as, neighborhood evacuations.


**ATTACHMENTS:** None



# Public Works Commission Agenda Report

To: Chair Scott and Members of the Public Works Commission

Prepared by: Rob DuBoux, Assistant Public Works Director

Approved by: Robert Brager, Public Works Director/City Engineer 

Date prepared: January 21, 2016 Meeting date: January 27, 2016

Subject: Winter Canyon Biofiltration Project

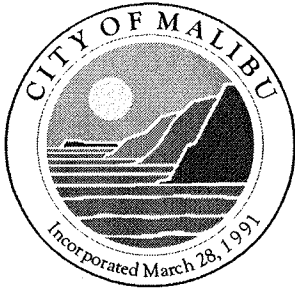
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**RECOMMENDED ACTION:** Receive report on the proposed Winter Canyon Biofiltration Project and grant application.

**DISCUSSION:** On January 15, 2016, the City submitted a grant application for the Winter Canyon Biofiltration Project. The project is intended to reduce stormwater and dry-weather runoff and the associated pollutant loadings from municipal roadways and developed properties in the City and County's storm drain inlets (catch basins). The project scope includes the installation of best management practices (BMPs) and roadway improvements including vegetated swales, biofilters and trash screens and would be coordinated with the City's Civic Center Way Improvement Project. The Winter Canyon Biofiltration Project implements the stormwater resource plan identified in the City's Enhanced Watershed Management Program. Staff will discuss the proposed project and grant application.

**ATTACHMENTS:** None





**Item  
4.D.**

# Public Works Commission Agenda Report

To: Chair Scott and Members of the Public Works Commission

Prepared by: Elizabeth Shavelson, Assistant to the City Manager

Approved by: Robert Brager, Public Works Director/City Engineer *RB*

Date prepared: January 21, 2016 Meeting date: January 27, 2016

Subject: Southern California Gas Company Electronic Meter Reading Program

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**RECOMMENDED ACTION:** Receive an update from the Southern California Gas Company on their Electronic Meter Reading Program and the proposed construction plans for Malibu.

**DISCUSSION:** At the request of Vice Chair Grisanti, representatives from the Southern California Gas Company will discuss the company's Electronic Meter Reading Program and proposed construction plans in the City of Malibu.

**ATTACHMENTS:** None